

Wisconsin ACT With Writing Accommodations and Supports Matrix

The ACT With Writing®

ACT's official scores reported to colleges and other entities from statewide testing are comparable to scores earned through other administrations of ACT testing involving the application of ACT test accommodations policies. ACT permits college-reportable scores for examinees identified as having a documented disability who have applied for and received ACT-approved accommodations. Other examinees may be eligible to receive Non-college reportable accommodations as described in this document; however, the scores received through Non-college reportable accommodations are not college reportable. Districts should work in consultation with examinees and their families to determine when and how accommodations and linguistic supports are provided. ACT supports the following accommodations on The ACT with Writing when it is administered as part of state testing:

1. **ACT-approved Accommodations** result in scores that are fully reportable to colleges, scholarship agencies, and other entities. Only examinees with professionally diagnosed and documented disabilities who receive accommodations in school should apply for ACT-approved accommodations.
2. **Non-college reportable Accommodations** result in scores that are not college reportable; they are used for state accountability purposes only for the following examinees:
 - Examinees with disabilities who have Individualized Education Programs (IEP) or Section 504 Individualized Accommodation Plans (IAP) and who do not meet or only partially meet ACT's eligibility requirements for testing with ACT-approved Accommodations. **Per Wisconsin DPI policy and guidance, applications for ACT-approved accommodations should be submitted prior to consideration of Non-college reportable accommodations. Non-college reportable accommodations will result in scores that are not college reportable for individual examinees. Failure to request ACT approval of accommodations for examinees with disabilities may raise concerns related to disability-based discrimination.**
 - English Language Learners (ELL) with English language proficiency levels 1 through 5 who may benefit and use **linguistic** supports in instruction.

Requesting Accommodations on The ACT With Writing

Documentation for **ACT-approved accommodations** for The ACT with Writing must be submitted and reviewed by ACT. **Non-college reportable accommodations** require the completion of **Wisconsin Non-college reportable Accommodations Notification: The ACT With Writing**. By signing this notification form, parents and examinees acknowledge that scores earned through the use of Non-college reportable Accommodations on the ACT with Writing are not college reportable. Locally Approved decisions do not require review or prior approval from ACT (e.g., wheelchair access, preferential seating), however, an Irregularity Report must be submitted to ACT.

Wisconsin ACT With Writing Locally Approved Decisions for Standard or Special Testing

You may provide test accommodations without review and approval by ACT if ALL of the following conditions are met:

Testing with standard time: the examinee must test in one session with standard time, must use a regular type (10-point) test booklet, must not receive additional breaks, and the accommodations must not disrupt testing or provide an advantage over other examinees. Testing must occur on the initial or makeup test date and the accommodations must be consistent with the examinee's plan on file at the school.

Testing with accommodations: the examinee must test with the timing authorized on the final roster, must test with his or her assigned test package, must only receive authorized breaks as outlined on the final roster, and the accommodations must not disrupt or afford an advantage over other examinees. Testing must occur during the accommodations testing window and the accommodations must be consistent with the examinee's plan on file at the school.

Locally Approved Accommodations and Supports*	Decision	College Reportable	Comments
Administration of the assessment individually or in a small group	Locally Approved	Yes	If setting is off-site, appropriate off-site application must be approved by ACT.
The use of preferential seating (e.g., front of the room, back of the room)	Locally Approved	Yes	
Use of accommodated seating, special lighting, or furniture	Locally Approved	Yes	
Able to move, stand or pace during assessment (e.g., kneeling, constant movement).	Locally Approved	Yes	Examinee <u>must</u> test individually.
Examinee marking responses in the test booklet	Locally Approved	Yes	Test coordinator arranges to transfer responses to the answer document in the examinee's presence after testing.
Food, drink, or access to medication, for examinees with medical needs.	Locally Approved	Yes	Examinees required to test separately to avoid disturbance of others.
Use of irlen filters / color overlays	Locally Approved	Yes	
Written copy of verbal instructions or sign language interpreter for verbal instructions – American Sign Language (ASL) or Exact English Signing (EES)	Locally Approved	Yes	Applies only to spoken instructions exactly as provided in the administration manual. ASL for test items is not ACT-approved
Qualified person familiar to the examinee administers the assessment (e.g., Special Education Teacher, Bilingual/ESL staff)	Locally Approved	Yes	All directions for test administration are read verbatim in English with no clarifications in another language. Qualified person cannot be a relative and must meet the same ACT requirements as all testing staff

*This is not intended to be an exhaustive list of locally approved accommodations and supports. Please contact ACT directly at the number listed below for examinee-specific questions.

Wisconsin ACT With Writing Accommodations for Examinees with Disabilities

ACT-approved Accommodations - Result in ACT scores that are fully reportable to colleges, scholarship agencies, and other entities *in addition to* being used for state testing purposes. Only examinees with professionally diagnosed and documented disabilities and who receive accommodations in school should apply for ACT-approved accommodations. **Non-college reportable Accommodations** - Result in ACT scores used only for state testing purposes. The results earned are not college reportable. Non-college reportable accommodations are only available to examinees with disabilities who did not receive approval for ACT-approved accommodations or English Language Learners who receive supports in school.

Timing and Scheduling Accommodations	Decision for SwD	College Reportable	Comments
Time of day for testing altered	ACT-approved	Yes	Must be within the designated two-week window that begins on initial state test day and ends on the makeup day. Testing may be scheduled for any days during the window, but each examinee must take the sections of the ACT With Writing in prescribed order. ACT With Writing must be completed before ACT WorkKeys is started.
	Non-college reportable	No	
Extended Test Time	ACT-approved Timing Code must be assigned by ACT	Yes	Refer to page 2 and 3 of the ACT Special Testing Manual for specific information about timing codes.
	Non-college reportable	No	Non-college reportable accommodations materials must be ordered.
Frequent supervised breaks	ACT-approved	Yes	Interpreted as “stop-the-clock” breaks; ex. standard time for examinees who are diabetic or have other medical conditions requiring frequent breaks. If requested with extended time, must provide documentation to support need for “stop-the-clock” breaks <i>in addition to</i> extended time. Examinees must test individually.
	Non-college reportable	No	
Testing over multiple days	ACT-approved	Yes	Examinee must complete each test section in 1 day. Tests must be taken in the prescribed order. ACT With Writing must be taken before ACT WorkKeys. Refer to page 3 of the ACT Special Testing Manual for additional instruction.
	Non-college reportable	No	

Administration of the assessment in an alternate education setting (out of school) with appropriate supervision (e.g. homebound, care facility, juvenile facility)

- Alternative (off-site) testing locations must be reviewed and approved by ACT by using the off-site testing request process.
- If an examinee also needs accommodations, refer to the TAA User Guide for instructions on indicating the examinee is confined to home (or other) in the ACT-approved accommodation request.
- Scores are college reportable

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Presentation Accommodations	Decision for SwD	College Reportable	Comments
Use of visual aids (e.g., closed circuit television, magnification devices)	ACT-approved	Yes	Provided by school or examinee. Depending on the device used, examinee may have to test individually.
	Non-college reportable	No	
Large Print book	ACT-approved	Yes	ACT produces large type version 18 pt. font. Large type may be used with standard or extended time. It is reserved for examinees with visual impairments.
	Non-college reportable	No	
Braille test format	ACT-approved	Yes	ACT produces Braille formats.
Test items signed using Exact English signing (EES) or Cued Speech	ACT-approved	Yes	May be requested and approved in specific cases for college reportable scores.
Use of English audio (DVD) versions of the assessments	ACT-approved	Yes	ACT Oral Presentations (Audio DVD) include all test questions and answers as well as any passage associated with those items. Must use headset if testing in a group. ACT produces audio (DVD) version.
	Non-college reportable	No	"Non-college reportable" accommodations materials must be ordered. ACT produces audio (DVD) versions.
Test read aloud by test administrator using provided reader script	ACT-approved	Yes	ACT Oral Presentations (Reader Script) include all test questions and answers as well as any passage associated with those items. ACT-produced reader's script read verbatim in English. Examinees must test individually.
	Non-college reportable	No	
Use of highlighters, highlighter tape, page flags, and reading guides on test booklets	ACT-approved	Yes	Provided by school or examinee. "Reading guides" are interpreted as place keepers. May require examinee to test individually (e.g., highlighters).
	Non-college reportable	No	

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Response Accommodations	Decision for SwD	College Reportable	Comments
Use of assistive technology device (Computer, word processor, Braillewriter, or AlphaSmart for writing test)	ACT-approved	Yes	Provided by school or examinee. Applies only to ACT Writing Test. ACT instructions for printing and returning essay must be followed precisely. The following features must be disabled: spell check, thesaurus, and grammar
	Non-college reportable	No	
Examinee points to answers (transferred to answer document by testing staff while examinee observes)	ACT-approved	Yes	If examinee points to answers, examinee must test individually. Responses must be transcribed to scannable answer document by testing staff while examinee observes. Refer to manual for scribe policies.
	Non-college Reportable	No	
Examinee responds orally (e.g., examinee tells the Assessment administrator which answer choice they are selecting)	ACT-approved	Yes	Only if tested individually, responses are in English , and responses marked on scannable document by testing staff.
	Non-college reportable	No	
Use of computers with alternative access for an alternative response mode e.g. switches, alternative keyboards, eye-gaze motion sensors, voice recognition software, head or mouth pointer, specialized mouse or trackball.	ACT-approved	Yes	Requests considered individually based on documentation submitted. Approval and reportable status depend on detailed information about the proposed alternative access. If approved, responses must be transferred to scannable answer document by testing staff. Required documentation of original responses to be determined on case-by-case basis for college reportable ACT scores. Refer to manual for scribe policies
	Non-college reportable	No	
Use of a scribe for constructed response items (examinee must indicate punctuation, format and spell all keywords) for Writing	ACT-approved	Yes	Applies only to ACT Writing Test. Only if tested individually. Refer to manual for scribe policies.
	Non-college reportable	No	
Use of adapted paper, additional paper, lined or grid paper for recording answers	ACT-approved	Yes	Provided by school. Examinee must test individually and responses transferred to scannable answer document by testing staff while examinee observes. All materials must be returned to ACT.
	Non-college reportable	No	
Use of augmentative/alternative communication devices, e.g., Picture/symbol communication boards.	ACT-approved	Yes	Requests considered individually based on documentation submitted. Approval and reportable status depend on detailed information about the devices proposed for use.
	Non-college reportable	No	

Wisconsin ACT Plus Writing Supports for English Language Learners

Non-college reportable Accommodations - Result in ACT scores used only for state testing purposes. The results earned are not college reportable and cannot be used for scholarships or other similar purposes. Non-college reportable accommodations are only available to examinees with disabilities who did not receive approval for ACT-approved accommodations or English Language Learners who receive supports in school. English language learners who do not have a disability but receive supports in school should request Non-college reportable accommodations if needed and appropriate. An audio recorded Spanish translation (directions and items) of the ACT and ACT WorkKeys is available as a Non-college reportable accommodation.

Supports for ELL	Decision for ELL	College Reportable*	Comments
Extended Test Time	Non-college Reportable Timing Code assigned by the school	No	If examinee's reason for use of extended time is English language proficiency, Non-college reportable materials must be ordered.
Testing over multiple days	Non-college reportable	No	If examinee's reason for accommodations is English language proficiency, Non-college reportable accommodations materials must be ordered. Examinee must complete each test section in 1 day. Tests must be taken in the prescribed order. ACT With Writing must be taken before ACT WorkKeys.
Time of day for testing altered	Non-college reportable	No	If examinee's reason for accommodations is English language proficiency, Non-college reportable accommodations materials must be ordered. Must be within the designated two-week window that begins on initial state test day and ends on the makeup day. Testing may be scheduled for any days during the window, but each examinee must take the sections of the ACT With Writing & ACT WorkKeys in prescribed order. ACT With Writing must be taken before the ACT WorkKeys.
Use of English audio (DVD) versions of the assessments	Non-college reportable	No	If examinee's reason for accommodations is English language proficiency, Non-college reportable accommodation materials must be ordered. ACT produces audio (DVD) versions.

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Supports for ELL (cont.)	Decision for ELL	College Reportable	Comments
Test read aloud by test administrator using provided reader script	Non-college reportable	No	If examinee's reason for accommodations is English language proficiency, Non-college reportable accommodations materials must be ordered. ACT Oral Presentations (Reader Script) include all test questions and answers as well as any passage associated with those items. ACT-produced reader's script read verbatim in English. Examinees must test individually.
Use of Spanish audio (DVD) version of the assessment	Non-college reportable	No	ACT Oral Presentations (Audio DVD) include all test questions and answers as well as any passage associated with those items. Must use headset if testing in a group. ACT produces audio (DVD) version. Text is in English. Extended time is recommended for examinees using language supports. Schools may allow time and-a-half, double time, or a maximum of 3 hours for each test.
Use of bilingual word-for-word dictionary	Non-college reportable	No	If examinee's reason for accommodations is English language proficiency, Non-college reportable accommodations materials must be ordered. Provided by school or examinee. Extended time is recommended for examinees using language supports. Schools may allow time and-a-half, double time, or a maximum of 3 hours for each test.
Use of highlighters, highlighter tape, page flags, and reading guides on test booklets	Non-college reportable	No	If examinee's reason for accommodations is English language proficiency, Non-college reportable accommodations materials must be ordered. Provided by school or examinee. "Reading guides" are interpreted as place keepers. May require examinee to test individually